How to use the Turnitin program of plagiarism in the School of Business and Administrative Studies

Preamble

According to the Academic Integrity Policy of the University of Georgia, the university uses the Turnitin program to prevent certain forms of breaches of academic integrity. The general rules of use, which are set by the Academic Council of the University of Georgia, approved by the protocol N 63/19 of October 4, 2019, Appendix N 1 - Turnitin Guide. This document defines the special supplementary norms that apply to the educational process implemented by the **School of Business and Administrative Studies** of the University of Georgia.

Article 1.

All academic and invited staff who supervise academic papers, projects, abstracts / semester papers, or publish academic papers on behalf of the university are required to be registered in the Plagiarism Testing Program - Turnitin. They use Turnitin to check for plagiarism cases in their thesis and to prevent breaches of academic integrity in student papers.

Article 2.

At the beginning of each semester, the academic and invited staff form a group of relevant teaching levels; they enroll all the students they supervise directly, then they register an assignment on which they have a right to check for plagiarism by students, review matches and correct, until the assignment deadline. It is desirable to create only one assignment for the dissertation, where the student modifies the dissertation file (concept, pre-application, final dissertation) according to the requirements, in order to avoid cases of artificial self-plagiarism.

Article 3.

3.1. When identifying matches in the Turnitin program, with the help of program section - **filters and settings** - should be excluded:

A) Bibliography

B) Sources that are less than 10 words;

C) Matches that are less than 10 words or less than 1%.

3.2 After identifying the matches with the parameters provided in paragraph 1 of this article, the identified matches shall be verified. Matching is allowed and should be indicated in the program if it:

A) is a literal citation or periphrasis, although the source is cited in accordance with the relevant academic style;

B) is a fact, universally and / or knowledge acquired in the field;

C) is a literal citation or periphrasis of a normative act;

D) represents the name of a person, institution, country, source and / or other;

E) does not fall within the qualifications of sub-paragraphs "a", "b", "c", "d" of this paragraph, although the matches does not correspond to the definition of plagiarism, which is given in the paragraph 1.4 of Article 3 of the Academic Integrity Policy.

Article 4.

Following the procedures set in Article 1 of this rule, a turnover of 20% and more than 5% from a single source in the Turnitin program is the basis for initiating the procedure provided in Article 5, paragraph 1.8 of the Academic Integrity Policy.