

Continuous Plan of the Business Process

The aim of the continuous plan of the business processes represents uninterrupted implementation of the activity of the University of Georgia in case of existence of critical situations and circumstances.

The plan of the business processes aims the creation of risks management system and establishment of rules and plan for reacting on the incidents. The plan covers the preventive measures, assessment of readiness for risks, reacting on risks and instruction settlement of risks/restoration of caused damage.

The University implements the following measures for the purpose of continuous business processes and drawing up of the relevant plan:

- Determines the analyses of risk;
- Defines importance and makes decisions according to priorities;
- Establishes and limits the measure of immediate reaction on the critical case;
- Establishes a list of activities, implementation of which are necessary for the continuous operation of business processes;

The University regularly executes the risks assessment process and identifies and analyses those factors which may negatively effect on the business activity.

For the purpose of the risks identification, the University studies:

- What factors will have a negative impact on the business processes of the University;
- How significant will be the impact of risk factors on the University business processes;

Categories of risks:

- Destroying / damaging of material technical resources;
- Malfunctioning/damaging of the information technology system;
- Financial resources
- Damaging / destruction of documentation

Persons responsible for the implementation of the business process are entities approved and defined by the Rector. The Committee is established on bases of the Rector's Order, which is responsible for execution of obligations foreseen under the plan on continuous business. The Committee is accountable before the Academic Board.