

Preamble

The mission of the University of Georgia is to produce knowledge and educate a person, to promote liberal and humane values in a person, to equip it with the necessary knowledge and skills to succeed in honest labor.

The Vladimer Sanadze Institute of Physics of the University of Georgia aims to strengthen the university's research potential, promote science-based teaching and increase the university's awareness and its ranking in international educational and scientific circles.

მუხლი 1. Article 1. General Provisions

- 1.1. Vladimer Sanadze Institute of Physics (hereafter –“Institute”) of LLC – University of Georgia (hereafter – “University”) is a subject to the Scientific-Research Institute of the University and is accountable to Institute Rector, The University Rector and at the same time within the scope of its competence before the School of Science and Technology.
- 1.2. The Institute is a structural unit of the University and carries out scientific-research activities and participates in the learning process within its competence.

მუხლი 2. Article 2. Institute Goals, Functions and Activities

- 2.1. The aim of the Institute is to promote the effective management of scientific-research and educational processes within the University, the introduction of international standards and the training of scientific in physics. The purpose of the Institute is to carry out fundamental, applied technological research, expert activities in the named directin, and to develop scientific cooperation at national and international levels
- 2.2. The Institute main functions are:
 - 2.2.1. Implementation of scientific and technological projects;
 - 2.2.2. promote the scholars and researchers mobility for internatinal, educational and academic development;
 - 2.2.3. promote the students involvement in research programs to improve the quality of the learning process and manage it effectively using the Institute research potential.
 - 2.2.4. Organize scientific seminars, workshops, conferences, etc.
- 2.3. The Institute activities include:
 - 2.3.1. Supporting the employees participation in national and international grant competitions to obtain research grants;
 - 2.3.2. within the Institute competence, the promotion of postgraduate’s, doctorate, post-doctorate programs in physics and attaching students and doctorate students to these programs.

მუხლი 3. Article 3. Institute Structure

- 3.1. The Institute structure consists of the management of the Institute bodies (Director and the Institute Scientific Board) and the scientific structural units (departments), which can be formed in parallel with the Institute development.

- 3.2. The Institute scientific-organizational and administrative activities are managed by the Institute Director who is at the same time the Chairperson of the Scientific Board.
- 3.3. The position of the Institute director may be occupied by a person, who meets the requirements established for the chief scientific employee of the Institute.
- 3.4. On the recommendation of the School Board and the Director of the Scientific-Research Institute of the University, the Institute Director is appointed by the University Rector.
- 3.5. The Institute Scientific Board consists of the Institute main and senior scientific staff.
- 3.6. The function of the Institute Scientific Board is to develop/update the scientific 5-years plan, listen to annual reports. The Scientific Council carries out scientific management and resolves the development of the Institute personnel issues.
- 3.7. Before establishment of the Institute Scientific Board, the scientific management and the Institute development shall be decided by the Institute Director with agreement with the School Board.
- 3.8. The selection and activities of the Institute structural units are governed by the relevant amendments to the statute submitted by the Institute Scientific Board and approved by the Rector's Board.

მუხლი 4. Article 4. Institute Staff

- 4.1. The Institute has scientific staff consisting of a scientist and doctorate student.
- 4.2. Scientists are persons with the following scientific positions:
 - 4.2.1. Chief Scientist;
 - 4.2.2. Senior Scientist Employee;
 - 4.2.3. Scientist-employee.
- 4.3. The Institute scientific staff must be affiliated with the University of Georgia.
- 4.4. If necessary, a laborer, engineer or other support staff may be employed at the Institute.
- 4.5. Together with the Institute staff, both undergraduate and graduate and doctorate students will be involved in the projects.
- 4.6. The rights and obligations of the Institute staff, as well as the conditions of their labor relations, are determined by the current legislation, the University internal normative acts, the present statute and other legal acts of the University.

მუხლი 5. Article 5. Rights and Duties of the Institute Scientific Staff

- 5.1. Scientific staff shall have the right to:
 - 5.1.1. Independently conduct scientific research and publish the results of the study without limitation, except where their restriction is provided for by the contract or they contain State secrets;

- 5.1.2. Independently determine the content, research methods and means of scientific research;
- 5.1.3. Carry out academic and scientific activities only at the University of Georgia, except in collaboration and special cases determined by the Institute Director, relevant school Director and Director of the scientific-research Institute;
- 5.1.4. participate in competitions announced for grant funding, receive financing, benefit from individual grant funding and receive compensation from the revenues allocated by the Institute as a result of other activities permitted by the legislation;
- 5.2. Scientific Staff are obliged to:
 - 5.2.1. comply with the requirements established by the Institute and University internal regulations;
 - 5.2.2. Fulfill the obligations under an employee agreement;
 - 5.2.3. periodically submit a report of work before the Director of the Institute /Scientific Council;
 - 5.2.4. Take care of the University/ School/ Institute property;
 - 5.2.5. Comply with the Institute Scientific Board decisions;
 - 5.2.6. when carrying out the activities provided for by this this regulation, take into account the Institute interests and regularly participate in current events;
 - 5.2.7. take care of the Institute reputation to promote the implement of its goals.
- 5.3. The grounds for early termination of the employment contract of scientific personnel are cases for by the current legislation and the University legal acts.

მუხლი 6. Article 6. Rule for Holding a Scientific Position

- 6.1. A scientific position can only be held on the basis of an open competition held in accordance with the principles of transparency, equality and fair competition.
- 6.2. A necessary stage of competition for the scientific position is an interview with the Competition Commission
- 6.3. Anyone wishing to hold a scientific position, shall have published works in the impact-factor journals and/or received international patents;
- 6.4. the chief scientist is elected to the position of the employee for 7 years;
- 6.5. A person with special scientific achievements, a doctorate ot equivalent degree and having at least 7 years of experience in science-research activities, may hold the position of a chief scientist employee.
- 6.6. Senior scientist is elected to the position of employee for 5 years;
- 6.7. A person with a doctorate or equivalent degree and having at least 5 years of experience in scientific-research activities, may hold the position of a senior scientist employee.
- 6.8. Scientist is elected to the position employee for 3 years.

- 6.9. The position of a scientist-employee can be held by a person having a doctorate or an equivalent academic degree, or his/her doctorate dissertation has been accepted for protection (in the second case, he/she shall sign a conditional agreement for 6 months);
- 6.10. The position of a scientist-employee can be held by the same person only twice.
- 6.11. The post-doctorate is elected for 1 year.
- 6.12. A post-doctorate position may be held by a person having a doctorate or equivalent academic degree.
- 6.13. The Institute staff is subject to certification in accordance with the University internal normative acts and the unified certification procedure in accordance with the procedure established by the legislation of Georgia.
- 6.14. The unified certification rule shall be developed by the Institute Scientific Board and approved by the Rector Board.
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მუხლი 7. Article 7. Institute Property and Finance-Economics Activities

- 7.1. The Institute enjoys the movable property and real estate allocated by the University for scientific and other activities permitted by the legislation of Georgia and is responsible for maintenance and efficient (purposeful) use of this property
- 7.2. The source of the Institute funding can be:
 - 7.2.1. targeted funds from the University budget;
 - 7.2.2. income from the work performed on the contract basis;
 - 7.2.3. income from grants;
 - 7.2.4. donates;
 - 7.2.5. other funding sources permitted by the legislation of Georgia.
- 7.3. The funds attracted by the Institute activities are used for the further development of the University/Institute/School scientific-research potential and/or for the staff remuneration.

მუხლი 8. Article 8. Institute Budget

- 8.1. The Institute budget has an independent budget submitted by the Institute Director at the end each calendar year.
- 8.2. The Institute's budget consists of 2 parts:
 - 8.2.1. The Institute basic funding reviewed by the Institute Scientific Board and approved Institute Scientific-Research Board of the University.

- 8.2.2. Independently obtained funds on the basis of contracts from other organizations and grants submitted by the Institute Director and approved by the Institute Scientific Council.

მუხლი 9. Article 9. Institute Liquidation

9.1. The basis of the Institute liquidation may be:

- 9.1.1. Non-compliance with the obligations provided for by the Institute statute;
- 9.1.2. Other cases provided for by the University internal normative acts and the legislation of Georgia.

მუხლი 10. Article 10. Final Provisions, Rules for Amendments and Additions to the Institute Regulations

10.1. Amendments and additions to the Institute statute shall be carried out in accordance with the procedure established by the legislation of Georgia and the University internal acts.